Student name FG



Thursday 8<sup>th</sup> September 2022

## Student Portal – How to sign up & Guide

## Dear Parent/Guardian

As a replacement for the paper student planners Oasis Academy Leesbrook is moving to an online system that will allow students to:

- Add events/reminders to their diary
- Bookmark useful websites
- View their timetable and attendance
- Receive messages and see news posts
- View lesson resources to aid them in their home learning
- See upcoming events in the Academy diary

Homework will continue to be set on teams for students to access as well as for feedback to be given.

Your child's log in information is:

## School ID: 11668

**Username:** Username

Invitation code: Invitation Code

Please see the back of this letter for a guide on how to sign up to the student portal for the first time.

If your child is struggling to sign up please contact us via email on <u>Info@oasisacademyleesbrook.org</u> or via telephone on 0161 290 4000. Your child is also welcome to come to reception where staff would be happy to help them sign up.

Principal - Sarah Livesey

## Student Portal Sign up guide

Oasis Academy Leesbrook Roxbury Avenue, Oldham OL4 5JE

Tel: 0161 290 4000 www.oasisacademyleesbrook.org



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Oasis Community Learning is a Company Limited by Guarantee registered in England & Wales (No. 5398529) and an Exempt Charity Registered Office: 75 Westminster Bridge Road, London SE1 7HS 1) To sign up for the first time students must go to the following web address and select redeem invitation code.

https://www.bromcomvle.com/

2) Once redeem invitation code has been selected students must enter their sign up details found on the other side of this letter.

3) Students must then enter their academy email address and create a password of their choice. This password must be more than 8 characters, have one capital letter, contain one number and at least one special character (@, !, #)

1 uppercase character

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4) Once an email and password are entered, press setup account. Students must then select Back to Login where they must enter their Username, Password and School ID.

School ID	
Username	4
Password	<b>A</b>
Remember Schoo	ol ID and Username Forgotten Login Details? Redeem Invitation Code?

5) Once all of the above steps are completed and the student has logged in they will be taken through to their student portal account.

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Dashboard	Dashboard Dashboard		YOU ARE HERE: Home > Dashboard
My Subjects	My Subjects More	My Timetable	Reports More
O My Timetable			
Attendance	No Subjects data found	No Timetable data found	No Reports found
Assessment			
Behaviour			
Reports	📃 My Bookmarks 🛛 🖶 😰 💼	News	Attendance More
Exam Timetables	Free TES resources	Recent {0} News	Is Bromcom Testing at school?
Exam Results	Google 🏛	No News data found	No Attendance data found
Homework			
Quizzes	Behaviour More	Assessment More	Exam Results More
Lesson Plans	Behaviour More Behaviour	Assessment More	Exam Results
Group Forum	No Behaviour data found	No Assessment data found	No Exams Results data found
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Further help and information can all be found on:

https://docs.bromcom.com/knowledge-base/how-students-sign-in-to-the-studentportal-vle/

Students are also welcome to come to reception or ask their Family Leader for more assistance with signing up.

Principal - Sarah Livesey

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**Student Portal** 

etup successful. An email has been sent to

. verify your Email Address.

Back to Login



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